



Section 504 Initial Referral

Student Full Name Referral Date

Address

Gender Birth Date Age Primary Phone - -

Parent/Guardian

Guardian #1 Phone - - Guardian #2 Phone - -

School Teacher(s) Grade

English Proficient Home Language Screened by ESL

Referral made by: Position

The referral and function of the Section 504 Team have been discussed with the Parent/Guardian Yes No Date

Section 504 regulations define "physical or mental impairment" as (A) any physiological disorder or condition, cosmetic disfigurement, or anatomical loss affecting one or more of the following body systems: neurological; musculoskeletal; special sense organs; respiratory, including speech organs; cardiovascular; reproductive, digestive, genitourinary; hemic and lymphatic; skin; and endocrine; or (B) any mental or psychological disorder, such as organic brain syndrome, emotional or mental illness, and specific learning disabilities.

Based on the definition above, state the physical or mental impairment of concern. Provide available supporting documentation.

Is impairment...	Yes/No	Yes, Provide detailed explanation. Note frequency, intensity and duration.
Temporary (expected to last 6 months or less)?	Yes No	
Episodic or intermittent (not always present)?	Yes No	
In remission?	Yes No	
Related to cultural, economic or environmental issues?	Yes No	
Reduced by use of mitigating measures such as medication, physical devices or technology?	Yes No	

Describe how the disability affects any Major Life Activity below:

Major Life Activity (MLA)	<ul style="list-style-type: none"> ● Include specific examples. ● Include comparison to how peers perform the same activity ● Note differences when/if mitigating measures listed above are in effect.

THIS SECTION TO BE COMPLETED BY THE BUILDING 504 COORDINATOR

Recommendations:

Date of Section 504 Team Meeting

- Refer for Comprehensive Evaluation under IDEA
 Screen by ESL
 Screen/Evaluate for Section 504 Eligibility
 Other,

Specify

Section 504 team member responsible to inform Parent Guardian of recommendations:

Team Members

Name Position

Name Position

Name Position